

52 Cross Oak Rd
Berkhamsted,
Herts,
HP4 3HZ

9th September 2020

To: Councillors L Wilson (Chair), B Cosbie Ross, K Fitzgerald, J Lowrie, T Martin & M Stodell.

You are summoned to attend the following meeting,

GREAT GADDESSEN PARISH COUNCIL MEETING

to be held at

8.00pm on Monday, 14th September 2020

Please join the meeting

Online at: <https://us02web.zoom.us/j/84280546777?pwd=T0EyL0swQW02a3AyVFkxZGMrUGduZz09> or

By phone on: 0203 481 5237 or 0131 460 1196

when you will need to input the following **access details**

Meeting ID: 842 8054 6777

Password: 804273

There will be no physical meeting in the Gaddesden Row Village Hall

Members of the public and press are invited to attend this meeting using the same access details.

Andrew Farrow

Mr A Farrow

Clerk to Great Gaddesden Parish Council

20/085 Apologies for Absence

To receive and accept apologies for absence from the council meeting.

20/086 Interests

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

20/087 Minutes

Proposed: that the meeting held Monday 20th July 2020 circulated to members be signed as a correct

record.

20/088 Changes to councillors

To note:

That Cllr Thompson resigned as a Parish Councillor with effect from 9th September 2020 but will continue to act in an advisory capacity for the Planning Working Party.

That Cllr Stodell has indicated that he wishes to resign as a Parish Councillor no later than 31st December 2020 but will retain responsibility for the parish defibrillators.

Proposed:

That Cllr Fitzgerald be elected as Vice Chair in place of Cllr Thompson.

That Cllr Lowrie be elected as Vice Chair responsible for planning.

That notices be placed on the parish noticeboard, website and social media advertising an election for two new councillors at the October council meeting.

20/089 Outstanding Matters (not covered elsewhere)

a. New litter/dog bins

To receive an update.

20/090 Public Participation

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

20/091 Correspondence or other communication

To note issues raised since the last meeting.

a. Essex & Herts Air Ambulance

A request for a donation has been received (see supporting papers).

b. Road Victims Trust

A request for a donation has been received (see supporting papers).

c. Covid-19

To note the update provided by Hertfordshire County Council regarding Covid-19 (see supporting papers).

d. HGV vehicles through Water End

To note that Sir Mike Penning has written to a resident following a recent complaint that vehicles are ignoring weight limits on the road (see supporting papers).

20/092 History of Great Gaddesden Parish project

To receive an update.

20/093 Highways

a. Hertfordshire County Council Speed Management Strategy

To consider whether to submit a response to this consultation document (see supporting papers).

20/094 Planning

a. To note the responses made to planning & licensing applications received after the 20th July 2020 which required a response under the Clerk's delegated powers:

20/02006/FUL The Croft, Dagnall Road, HP1 3BP

Change of use of existing agricultural building to create a self-contained residential dwelling

20/02103/TCA Oak Cottage, Leighton Buzzard Rd, Water End, HP1 3BH

No objection

Fell laylandii and cypress trees

20/02128/FUL Pampard House, Bradden Lane, Gaddesden Row, HP2 6JB

Installation of gated access for maintenance purposes

20/02328/FUL Amaravati Buddhist Monastery, St Margarets, HP1 3BZ

Construction of new nun's accommodation buildings (replacement Mettasom, Lotus House and Women's utility room buildings) and landscaping alterations

- b. To consider the following planning applications - none**
- c. To consider planning applications received between the date of the agenda and the Council meeting.**
- d. Enforcement appeal – Plot 1 Cupid Green Lane**
To receive an update
- e. Reform of the UK planning system**
To note the proposed changes to the planning system announced by the UK Government in August 2020 (see supporting papers).
- f. Dacorum review of Licensing Policy**
Proposed: to submit a no comment response to the Statement of Licensing Policy 2012-2026 issued for consultation by Dacorum BC (see supporting papers).

20/095 Open spaces

- a. Allotments**
To approve expenditure of £250 from the Orchard Reserve to pay for an expert to advise on pruning of the communal orchard.

To approve the removal of two trees at the rear of the orchard to allow the creation of three new plots.
- b. Defibrillators**
To receive an update on the refurbishment of the kiosks.

Proposed: to agree a payment of £75 to Claire Humphreys for delivering a refresher course on the use of the defibrillators.

To note that Sir Mike Penning has chased the Department of Health and Social Care for a response regarding the VETS scheme (see supporting papers).
- c. Closure of St John the Baptist old churchyard**
To receive an update
- d. Purchase of Tommy silhouette**
To approve the purchase of an "Unknown Tommy silhouette for £125 plus shipping for erection on the junction of Pipers Hill with Leighton Buzzard Road.

20/096 Finance and administration

- a. Gaddesden Row Methodist Chapel – request for grant**
Proposed: to agree a grant of £3,500 to the Gaddesden Row Methodist Chapel toward the refurbishment of windows and external decoration costing £4,925 (inc VAT).
- b. Financial statement**
To note the financial results as at 14th September 2020 show a projected year-end surplus of £1,600 against a break-even budget as a result of unbudgeted income from a VAT refund offset by slightly higher than anticipated expenditure on allotments (see supporting papers).
- c. To note monies received**

Interest	June	£0.46
Interest	July	£0.44

HMRC	VAT refund 2016 – 2020	£1,868.16
Interest	August	£0.40
Allotment rental		£6.75

d. To note invoices paid since the last Council meeting

DCVS	Payroll administration fee for August	£25.20
DCVS	Clerk's salary for August	£786.90

e. To approve payment of the following invoices

DCVS	Payroll administration fee for September	£25.20
DCVS	Clerk's salary for September	£786.90
A Farrow	Clerk's expenses	tbc
Road Victims Trust	Donation	£500.00
CPRE	Formerly the Campaign to Protect Rural England	£36.00
Colin Carpenter	Pruning of orchard	£250.00
HAPTC	Clerk's attendance on four planning courses (to be shared equally with Nettleden with Potten End PC)	£120.00
Claire Humphreys	Running a defibrillator training course	£75.00

f. To note the following correction to previous minutes

A single allotment payment of £20.25 was reported in error in both April and May 2020.

g. To note that the revisions to the bank mandate have been accepted by RBS – signatories are now Louise Wilson, Andy Thompson, K Fitzgerald, M Stodell, J Lowrie and A Farrow (any two to sign).

h. To note dates of meetings in 2021 (see supporting papers)

20/097 Date of next meeting:

8pm on Monday, 19th October 2020 either virtually (details to be advised) or at Gaddesden Row Village Hall, depending on Government policy regarding public gatherings at that time.