

52 Cross Oak Rd
Berkhamsted,
Herts,
HP4 3HZ

9th June 2020

To: Councillors L Wilson (Chair), A Thompson (Vice Chair), K Fitzgerald, J Lowrie, T Martin & M Stodell.

You are summoned to attend the following meeting,

GREAT GADDESSEN PARISH COUNCIL MEETING

to be held at

8.00pm on Monday, 15th June 2020

Please join the meeting

Online at: <https://us02web.zoom.us/j/84280546777?pwd=T0EyL0swQW02a3AyVFkxZGMrUGduZz09> or

By phone on: 0203 481 5237 or 0131 460 1196

when you will need to input the following **access details**

Meeting ID: 842 8054 6777

Password: 804273

There will be no physical meeting in the Village Hall, Gaddesden Row

Members of the public and press are invited to attend this meeting using the same access details.

Andrew Farrow

Mr A Farrow

Clerk to Great Gaddesden Parish Council

20/060

Apologies for Absence

To receive and accept apologies for absence from the council meeting.

20/061

Interests

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

20/062

Minutes

To resolve that the meeting held Monday 18th May 2020 circulated to members be signed as a

correct record.

20/063 Co-option of new councillor

Proposed: to co-opt Mr Ben Cosbie Ross as a councillor for Great Gaddesden Parish Council.

20/064 Community history project

To discuss how best to take this initiative forward.

20/065 Outstanding Matters (not covered elsewhere)

None

20/066 Public Participation

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

20/067 Correspondence or other communication

To note issues raised since the last meeting.

20/068 Highways

All items held over pending the availability of personnel at Hertfordshire CC currently prioritising the coronavirus pandemic. See appendix for details.

20/069 Planning

- a. **To note the responses made to planning & licensing applications received between 19th May 2020 and 25th May 2020 under the Clerk's delegated powers:**

None

- b. **To consider the following planning applications**

None

- c. **To consider planning applications received between the date of the agenda and the Council meeting**

- d. **Update on plot 5 Cupid Green Lane (20/00431/FUL)**

20/070 Allotments

To receive an update

20/071 Finance and administration

- a. **2019/20 Audit**

To note: the internal auditor's report.

Proposed:

- i. that the response to the internal auditor be signed as presented.
- ii. that the Annual Governance Statement as presented is correct and may be signed on behalf of the Council.
- iii. that the Accounting Statements as presented are correct and may be signed on behalf of the Council
- iv. that the Clerk may publish the approved sections of the Annual Governance Review, the

completed Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return, and the notes which accompany the Notice on the Parish Council's website from 22nd June 2020 to 31st July 2020 for public inspection.

b. Financial statement as at 15th June 2020

To note the financial results as at 15th June 2020 as submitted.

See supporting documents

c. Monies received

Interest	tbc
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d. Payment of invoices

DCVS	Payroll administration fee ¹	£25.20
DCVS	Clerk's salary ¹	£786.90
A Farrow	Clerk's expenses	£57.21
Ernest Newhouse	Internal audit	£350.00

e. Insurance – duty of fair presentation

To confirm: that the Council and Clerk have disclosed to the insurance company a fair presentation of every material circumstance that they know or ought to know following a reasonable search.

20/072

Date of next meeting:

8pm on Monday, 20th July 2020 either virtually (details to be advised) or at Great Gaddesden Village Hall, depending on Government policy regarding public gatherings at that time.

¹ Both the payroll administration fee and Clerk's salary are based on last month's figures as the council meeting is taking place too early for the June figures to be available. The minutes will include the correct amounts.

Appendix - Outstanding Matters

i. New dog bins

Unable to progress until Dacorum BC complete a survey of existing bins in the Parish.

ii. Defibrillators

Unable to progress training course or maintaining awareness until after the restrictions on meetings are lifted.

Waiting to hear back from Community Heartbeat with an update on VETS.

iii. Closure of St John the Baptist Churchyard

Unable to progress until discussions have been held with:

- The PCC to discuss precisely what will become the responsibility of either Dacorum BC or the Parish Council.
- The stone mason to determine the replacement value of the war memorial and whether there are any unsafe headstones.
- Dacorum BC to understand why they undertook a survey of the churchyard in 2019.

iv. Bank mandate

v. Hedges on Pipers Hill Lane

Unable to progress until there is someone at Dacorum BC with whom to discuss land ownership.

vi. Planters in front of the defibrillator in Great Gaddesden

v. Nettleden Rd – possible layby

Cllr Douris to update

vi. Cleaning of Pipers Hill pavement between the garden centre and school

Cllr Douris to update