

52 Cross Oak Rd
Berkhamsted,
Herts,
HP4 3HZ

12th May 2020

To: Councillors L Wilson (Chair), A Thompson (Vice Chair), K Fitzgerald, J Lowrie, T Martin & M Stodell.

You are summoned to attend the following meeting,

GREAT GADDESSEN PARISH COUNCIL MEETING

to be held at

8.00pm on Monday, 18th May 2020

Please join the meeting

Online at: <https://us02web.zoom.us/j/84280546777?pwd=T0EyL0swQW02a3AyVFkxZGMrUGduZz09> or

By phone on: 0203 481 5237 or 0131 460 1196

when you will need to input the following **access details**

Meeting ID: 842 8054 6777

Password: 804273

There will be no physical meeting in the Village Hall, Gaddesden Row

Members of the public and press are invited to attend this meeting using the same access details.

Andrew Farrow

Mr A Farrow

Clerk to Great Gaddesden Parish Council

20/049 Apologies for Absence

To receive and accept apologies for absence from the council meeting.

20/050 Interests

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate

20/051 Minutes

To resolve that the meeting held Monday 20th April 2020 circulated to members be signed as a

correct record.

20/052 Outstanding Matters (not covered elsewhere)

See appendix for items held over pending

20/053 Public Participation

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

20/054 Correspondence or other communication

To note issues raised since the last meeting.

20/055 Highways

All items held over pending the availability of personnel at Hertfordshire CC currently prioritising the coronavirus pandemic. See appendix for details.

20/056 Planning

- a. **To note the responses made to planning & licensing applications received between 21st April 2020 and 30th April 2020 under the Clerk's delegated powers:**

20/00824/AFU The Barn, Bradden Lane, Gaddesden Row, HP2 Objection lodged
6JB

Conversion of steel-framed single storey agricultural building to commercial office space on two floors with associated car parking

See supporting information

20/00948/TCA The Glebe House, Pipers Hill, Great No objection
Gaddesden, HP1 3BY

Works to trees

- b. **To consider the following planning applications**

None

- c. **To consider planning applications received between the date of the Agenda and the Council meeting**

- d. **Building work in West Dene - damage to verge**

Clerk to update

20/057 Allotments (see supporting information)

To receive an update

20/058 Finance and administration

- a. **Insurance renewal**

Proposed:

- i. that the level of insurance meets the needs of the council
- ii. to agree to renew the insurance with Pen Underwriting Ltd at a premium of £355.94

- a. **Monies received**

Allotment rental

£20.25

b. Payment of invoices

Dacorum CVS	Payroll administration fee	£25.20
Dacorum CVS	Clerk's salary	£786.90
A Farrow	Clerk's expenses	£79.52
Affinity for Business Ltd	Water rates for Great Gaddesden allotments	£86.24
Came and Company	Annual insurance	£355.94

c. Financial statement as at 18th May 2020

To note the financial results as at 18th May 2020 as submitted.
See supporting documents

d. Draft financial results 2019-20

To note the draft financial results for 2019-20 as submitted.
See supporting documents

e. Internal Audit

To note the status of the internal audit

20/059

Date of next meeting:

8pm on Monday, 15th June 2020 either virtually (details to be advised) or at Gaddesden Row Village Hall, depending on Government policy regarding public gatherings at that time.

Appendix - Outstanding Matters

i. New dog bins

Unable to progress until Dacorum BC complete a survey of existing bins in the Parish.

ii. VE Day commemoration

Unable to progress until a new date has been fixed.

iii. Defibrillators

Unable to progress training course or maintaining awareness until after the restrictions on meetings are lifted.

Waiting to hear back from Community Heartbeat with an update on VETS.

iv. Closure of St John the Baptist Churchyard

Unable to progress until discussions have been held with:

- The PCC to discuss precisely what will become the responsibility of either Dacorum BC or the Parish Council.
- The stone mason to determine the replacement value of the war memorial and whether there are any unsafe headstones.
- Dacorum BC to understand why they undertook a survey of the churchyard in 2019.

v. Bank mandate

Two months since the changes were requested the bank has asked for additional ID to be certified at a branch.

vi. Hedges on Pipers Hill Lane

Unable to progress until there is someone at Dacorum BC with whom to discuss land ownership.

vii. Planters in front of the defibrillator in Great Gaddesden

a. Nettleden Rd – possible layby

Cllr Douris to update

b. Cleaning of Pipers Hill pavement between the garden centre and school

Cllr Douris to update