

GREAT GADDESSEN PARISH COUNCIL

52 Cross Oak Rd
Berkhamsted,
Herts,
HP4 3HZ

12th March 2020

To: Councillors L Wilson (Chair), A Thompson (Vice Chair), K Fitzgerald, J Lowrie, T Martin & M Stodell.

You are summoned to attend the following meeting,

GREAT GADDESSEN PARISH COUNCIL MEETING

To be held on

Wednesday, 18th March 2020

in **Gaddesden Row Village Hall, HP2 6HY at 8.00pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Great Gaddesden Parish Council

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| 20/026 | Apologies for Absence
To receive and accept apologies for absence from the council meeting. |
| 20/027 | Interests
<ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agendab. To receive written requests for dispensations for declarable interests; andc. To grant any requests for dispensation as appropriate |
| 20/028 | Minutes
To resolve that the meeting held Monday 17 th February 2020 circulated to members be signed as a correct record. |
| 20/029 | Outstanding Matters (not covered elsewhere)
<ul style="list-style-type: none">a. Parish Paths Partnershipsb. New dog binsc. VE Day commemorationd. Defibrillators<ul style="list-style-type: none">(i) Training courses(ii) Maintaining awareness(iii) Implementation of a VETS scheme(iv) To agree a letter to Sir Mike Penning MP regarding the lack of support for VETS by East of England Ambulance service |

e. Litter picking

20/030

Public Participation

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 20 minutes.

20/031

Correspondence or other communication

To note issues raised since the last meeting.

a. Essex and Herts Air Ambulance

To note letter of thanks received for grant of £500

b. St John the Baptist Church, Great Gaddesden (see supporting information)

To agree a response to the Parochial Church Council which has written to advise that they are applying to discontinue burials in the old churchyard. The Parish Council is asked to confirm:

- (i) Whether it has any objections to the PCC proposal to close the old churchyard, and
- (ii) Whether it is prepared to accept maintenance responsibility for the old churchyard.

c. Friends of Great Gaddesden School (FOGGS) (see supporting information)

(i) Request for grants

To discuss two requests from FOGGS for

- A grant of £500 to install a concrete base for a new outdoor classroom.
- A grant of £1,000 for a customised bench for the new outdoor classroom

(ii) Great Gaddesden Village Fair

To note that the fair will be held on Saturday 14th June and to consider a request to have a table set up to provide information about the work the council is doing.

d. Community Action Dacorum

To note the services available from Community Action Dacorum, in particular the community transport services for older people and people with physical disabilities or sensory impairment, and to consider whether these services should be promoted to the community (see supporting information).

e. South West Herts Joint Strategic Plan

To receive an update (see supporting information)

f. Coronavirus

- (i) To agree a course of action for the Parish Council in the event that public meetings are banned by the Government.
- (ii) To consider whether there is any action the council should be taking to support more vulnerable members of the community.

20/032

Highways

a. Nettleden Rd – possible layby

To receive an update

20/033

Planning

- a. To note the responses made to planning & licensing applications received between 20th February 2020 and 26th February 2020 under the Clerk's delegated powers:

20/00189/RET	Land adjacent to The Willows, Potten End Hill, HP1 3BN Retention of use from pasture to two rows of solar panels.	Objection lodged (see supporting information)
20/00331/FHA	Little Oaks, Potten End Hill, HP1 3BN Proposed side porch.	No objection
20/00345/LBC	Elmtree Farm, Gaddesden Row, HP2 6HJ Alteration to architraves to doors between rooms 13 and 14.	No objection

- b. To consider the following planning applications

20/00416/FHA	Gaddesden Hall, Noak Mill Lane, Water End, HP1 3BB Construction of timber orangery to replace existing conservatory
20/00431/FUL	Plot 5 Cupid Green Lane Construction of field shelter, provision for static caravan and hard standing for plant store at field entrance.
20/00485/TCA	Kingfisher Cottage, 9-10 Leighton Buzzard Rd, Water End, HP1 3BH Works to trees

- c. To consider planning applications received between the date of the Agenda and the Council meeting

20/034

Allotments (see supporting information)
To receive an update

20/035

Finance and administration

a. Monies received

Interest (February)	£7.24
Allotment rental (online)	£61.88
Allotment rental (cheques)	£87.75

b. Payment of invoices

Dacorum CVS	Administration fee	tba
Dacorum CVS	Clerk's salary	tba
S Row	Supply and fit half lantern wall lights and 1 x LED flood light for the disabled access to St John the Baptist Church, Great Gaddesden	£768.00
A Farrow	Clerk's expenses	£44.20
Dacorum Borough Council	Non-contested election costs from May 2019. Fee to cover printing, posting, telephone calls and Returning Officer fee.	£150.00

Hertfordshire Association of Parish and Town Clerks	New councillor induction – Cllr T Martin	£40.00
Nettleden with Potten End Parish Council	50% share of costs of clerk attending end of year finance course at HAPTC	£20.00

c. Bank account reconciliation

To note that the council's bank accounts have been reconciled.

d. Bank account mandate

To receive an update on changes to the mandate.

e. Appointment of Internal Auditor

To consider the appointment of either Edmund Cartwright ACCA MAAT of Haines Watts or Ernest Newhouse, an independent auditor, as the Council's internal auditor.

f. Grant to Gaddesden Row Methodist Chapel

To consider the amount and timing of the grant agreed at the February Council Meeting for the replacement of windows and internal decorating (see supporting information).

20/036

Use of reserves

a. Grant policy

To consider how best to implement the council's proposals to make grant funding available to community initiatives.

b. Earmarked reserves

To agree the areas and activities in which the council wishes to invest surplus funds (see supporting information).

20/037

Date of next meeting:

8pm on **Monday**, 20th April 2020 at **Great Gaddesden Village Hall**