

GREAT GADDESSEN PARISH COUNCIL

52 Cross Oak Rd
Berkhamsted,
Herts,
HP4 3HZ

15 January 2020

To: Councillors L Wilson (Chair), A Thompson (Vice Chair), K Fitzgerald, J Lowrie, T Martin & M Stodell.

You are summoned to attend the following meeting,

GREAT GADDESSEN PARISH COUNCIL MEETING

To be held on

Monday, 20th January 2020

in **Great Gaddesden Village Hall, HP1 3BW** at **8.00pm**

Members of the public and press are invited to attend this meeting.

Andrew Farrow

Mr A Farrow

Clerk to Great Gaddesden Parish Council

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| 20/001 | Apologies for Absence
To receive and accept apologies for absence from the council meeting. |
| 20/002 | Interests
<ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agendab. To receive written requests for dispensations for declarable interests; andc. To grant any requests for dispensation as appropriate |
| 20/003 | Minutes
To resolve that the meeting held Monday 18 th November 2019 circulated to members be signed as a correct record. |
| 20/004 | Outstanding Matters
<ul style="list-style-type: none">a. Parish Paths Partnerships (2018 and 2019)b. Saltc. New dog binsd. HGV use of Potten End Hille. Great Gaddesden Village Hall |
| 20/005 | Correspondence or other communication
To note issues raised since the last meeting. |

a. VE Day Comemoration

20/006

Public Participation

In accordance with the Council's Standing Orders, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda for not more than 30 minutes.

20/007

Highways

a. Damage to wall on Pipers Hill

20/008

Planning

a. To note the responses made to planning & licensing applications received between 18 November 2019 and 30 December 2019:

	Elmtree Farm Gaddesden Row HP2 6HJ No objections were lodged to the following applications relating to this property.
19/02940/LBC	Alteration to Exterior Window Cill to the First Floor bathroom window. Alterations to the ceilings in Rooms 12. Replacement of plastic loft hatch with timber.
19/02943/LBC	Replacement Suffolk Latch to Room 7
19/02952/LBC	Extension of Room 11 into Former Cupboard on Landing
19/03123/LBC	Alterations to Front Door comprising the removal of existing ironmongery and remove the letter plate, letter tidy and piece in the aperture and redecorate internally and externally.
19/03155/LBC	Removal of plaster in 4 rooms. Re-plastering of some
19/03154/LBC	Installation of second hand timbers in three rooms. Vertical antique timbers introduced to support the handrail to the main staircase.

19/03121/ROC	The Hoo, Ledgemore Lane, Great Gaddesden, HP2 6HD
Variation of condition 2 (Approved Plan) attached to planning permission 4/02035/18/MFA (Installation of ground source heat pump and associated excavation and levelling works, construction of outbuilding comprising bat and pump house and alterations to existing log store).	
No objection.	

19/02991/LDP	Binghams Park Farm Potten End Hill Water End, HP1 3BN
Addition of a Mobile Home Unit	
No objection.	

19/02838/FUL	Plot 1 Cupid Green Lane Hemel Hempstead Hertfordshire
Construction of Green House, Chicken Run and Chicken Coop for Agricultural Research. A 1.8 Metre Fence to be constructed on the Boundary and Associated Works.	
Objection registered – not suitable for an area of outstanding beauty with incompatible size, colour and material for a rural setting. The need for an emergency shower and toilet in an experimental poly tunnel is unclear and although the application refers to a septic tank, none is detailed on the plan.	

b. To consider the following planning applications

19/03216/FHA and 19/03217/FHA	Corner Farm, Gaddesden Row, HP2 6HN
Single storey timber orangery	

20/00010/LBC	Elmtree Farm Gaddesden Row HP2 6HJ
Alterations to the ceilings in rooms 1, 2, 4, 7, 11, 12 and 13. Removal of flush ceiling speakers. Make good lath and lime plaster and all work disturbed.	

20/00025/FHA	2 West Dene, Gaddesden Row, HP2 6HU
Front porch. Two storey side extension and single storey rear extension.	

c. To consider planning applications received between the date of the Agenda and the date of the Parish Council meeting

d. To note a planning appeal

Agricultural access track, The Hoo, Ledgemore Lane

20/009

Finance

a. St John the Baptist, Great Gaddesden (see supporting information)

To agree the extent of the council's obligation to support the maintenance of the churchyard in the light of a bill for £1,111.80 for work carried out by Hertfordshire County Council.

To consider a request from the Parochial Church Council for a grant of £768 toward the lighting of a new disabled access.

b. Q3 statement of receipts and payments (see supporting information)

To receive a report on the council's finances.

c. Allocation to earmarked reserves

To discuss possible opportunities to utilise the Council's reserves for the benefit of the community.

d. Allotment rental

To receive an update.

e. 2020/21 Budget (see supporting information)

To agree the budget for 2020/21.

f. 2020/21 Precept (see supporting information)

To agree the amount of Council Tax required to support the Parish Council's activities in 2020/21.

g. Monies received

Allotment rental	£1,137.00
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Interest to 31 st December	£8.41
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h. Payment of invoices

Hertfordshire County Council	Maintenance carried out at the churchyard of St John the Baptist, Great Gaddesden.	£1,111.80
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Nettleden with Potten End Parish Council	50% of costs relating to the Clerk's membership of SLCC paid for by Potten End PC.	£22.00
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A Farrow	Expenses in respect of McAfee anti-virus software, a padlock for Gaddesden Row allotments, 50% of printer ink (shared with NWPEPC) and 2 x EE top ups (December and January)	£84.40
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Affinity Water	Water supply to Gaddesden Row allotments.	£206.59
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Essex and Herts Air Ambulance	Grant to support charitable operations.	£500.00
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i. Bank mandate (see attached document)

To agree that Councillors Wilson, Thompson, Fitzgerald, Lowrie, and Stodell and Mr Andrew Farrow, the Parish Clerk be Authorised Signatories on the Parish Council's bank account with any two to sign any payments.

20/010

Governance and Policies

a. Standing Orders (see attached document)

To adopt the revised Standing Orders as presented.

b. Financial Regulations (see attached document)

To adopt the revised Financial Regulations as presented.

c. Grant policy (see attached document)

For discussion.

d. Financial and Management Risk Assessment (see attached document)

To agree the Financial and Management Risk Assessment as presented.

e. Delegated powers

To agree that under certain prescribed circumstances the Parish Clerk may act on behalf of the Parish Council in responding to planning applications submitted to Dacorum Borough Council.

20/011

Date of next meeting:

8pm on Monday, 17th February 2020 at Great Gaddesden Parish Hall