

GREAT GADDESSEN PARISH COUNCIL

Minutes of the Great Gaddesden Parish Council Annual Meeting Held at Gaddesden Row Village Hall On Monday 20th May 2019 starting at 8.00 pm

PRESENT

Councillors:

Andy Thompson
Louise Wilson
John Lowrie

Dacorum Borough Councillor Bert Chapman (part meeting: 8.00pm-9.50pm)
County Councillor Terry Douris (part meeting: 8.45pm-9.05pm)

Also in attendance:

Parish Clerk

Paul Harris
Kevin Fitzgerald
Jason Seed, Planning Department, DBC (part meeting: 8pm-9.25pm)
8 Members of Public

1. APOLOGIES FOR ABSENCE

Councillor:

Malcolm Stodell
Dacorum Borough Councillor Jane Timmis

2. TO ELECT CHAIR FOR 2019/20

Paul Harris proposed Councillor Wilson and Councillor Thompson seconded the proposal. Cllr Wilson signed the Declaration of Acceptance of Office of Chairman.

3. TO ELECT VICE CHAIR FOR 2019/20

Paul Harris proposed Councillor Thompson and Councillor Lowrie seconded the proposal.

RESOLVED unanimously that Cllr Wilson be elected Chair and that Cllr Thompson be elected Vice Chair for 2019-2020.

Councillor Wilson thanked Paul Harris for his hard work and contribution throughout his time as Chair.

4. TO RECEIVE DECLARATIONS OF INTERESTS

Cllrs Wilson, Thompson and Lowrie returned the Declarations of Interests forms to the Parish Clerk. The Parish Clerk has received Councillor Stodell's form.

5. CO-OPTION CANDIDATES

It was proposed by Councillor Wilson and seconded by Councillor Lowrie that Kevin Fitzgerald be co-opted on to the Parish Council.

RESOLVED that the members unanimously agreed to Co-Opt Kevin Fitzgerald to the Parish Council. Kevin joined the meeting.

6. MINUTES FROM THE PREVIOUS MEETINGS

The Minutes of the previous meetings on 18th March 2019 and 15th April 2019 were discussed and signed by Councillor Wilson.

7. OUTSTANDING MATTERS - UPDATE

SIGNS FOR PUBLIC FOOTPATHS

Councillor Thompson is awaiting clarification of items included in the quote for the noticeboards.

It was agreed that Councillor Wilson and the Parish Clerk will discuss the pathway routes and legend for the maps.

BISHOPS TIP

The Parish Clerk had received confirmation from Dacorum Borough Council that a Planning Contravention Notice had been served together with a Temporary Stop Notice which has since expired. Planning permission is required for the new features: new fencing and the hard-core area which has been laid. DBC is waiting for an application to retain the new features.

A Member of Public asked if the neighbourhood would be notified of any such planning applications. It was noted that an Orange sign will be put up by DBC. Members of the Public were advised to contact Councillor Chapman or the Parish Clerk should they have concerns about the site. Members of the Public may register with the Parish Clerk to receive notification of any planning applications received by the Parish Council relating to this site.

WYEVALE DOG CARE FACILITY

The Parish Clerk is waiting for details of the original planning application from Dacorum Borough Council.

8. CORRESPONDENCE

The following correspondence had been received:

Email from a Parishioner regarding Bishops Tip.

Email from a Parishioner regarding weight restrictions at Water End.

Letter from SSAFA regarding VE Day 75 celebrations

Email for applications for the Parish Paths Partnership Scheme 2019

9. PUBLIC PARTICIPATION

**Planning Application 4/02640/18/MFA
Stags End Equestrian Centre, Gaddesden Row HP2 6HN
Jason Seed, Assistant Team Leader (Development Management), DBC**

The Parish Council had objected to the above planning application in November 2018 :

Two semidetached houses is overdevelopment in an extremely rural setting in the Chilterns Area of Outstanding Natural Beauty.

Great Gaddesden Parish Council do not object to the bungalow within the walled setting

Mr Seed reported that an earlier identical application had been approved by the Parish Council in 2015. The Parish Council discussed the application with Mr Seed, the architect and the applicant and it was agreed that a site visit would be made shortly prior to a decision being made.

Councillor Wilson thanked Mr Seed for attending the meeting.

10. HIGHWAYS

The Parish Clerk had received an email from a Parishioner enquiring about the enforcement of weight restrictions at Water End bridge. Councillor Douris asked the Parish Clerk to forward the email to him. Councillor Douris recommended to stay safe and if possible, to make a note of the offending lorry's name, date and time and email the information to him.

The Parish Clerk had received an email from a Parishioner requesting the removal of a bollard from the Green at Gaddesden Row. Councillor Douris asked the Parish Clerk to forward the email to him. Councillor Chapman to be copied in.

A parishioner requested double yellow lines to be put on the corner of Gaddesden Row and Clements End Road. Councillor Douris agreed to look into the matter.

11. PLANNING

A To consider planning applications below. No objections were submitted to DBC for the following applications:

**2.5.19 4/00933/19/FHA & 4/00934/19/LBC
Oak Cottage, Leighton Buzzard Road, Water End, HPI 3BH
Demolition of Existing Garage & Adjoining Greenhouse. Replacement of Garage with Oak Frame**

**26.4.19 4/00104/19/LBC
1 Church Cottages, Church Meadow, Great Gaddesden, HPI 3BU
Construction Of Wooden Pergola To The Rear Door And Rose Arch With Side Gateway**

**16.4.19 4/00892/19/FHA & 4/00893/19/LBC
Ragged Hall, Gaddesden Row, Great Gaddesden, HP2 6HJ
Proposed Alterations To Existing Rear Extension, First Floor En Suite Bathroom And Family Bathroom.**

1.4.19 4/00682/19/LBC & 4/00681/19/FHA
The Hoo, Ledgemore Lane, Great Gaddesden, Hemel Hempstead HP2 6HD
Replacement of Existing Main Gate

22.2.019 4/00420/19/TCA
Oak Cottage, Leighton Buzzard Road, Water End, Hemel Hempstead
Work to Trees
Granted 2.5.19 No objections submitted 12.3.19

B To consider planning applications between the date of the Agenda and the date of the Parish Council meeting

13.5.19 Ref: 4/01140/19/FHA & 4/01141/19/LBC
The Hoo, Ledgemore Lane, Great Gaddesden HP2 6HD
Repairs, Refurbishment And Extensions To Main House Of The Hoo. Works Include Partial Demolition Of North Elevation Wall, Construction Of New External Potting Shed And New Gable Extension

The Parish Clerk to send the application details to the Parish Council.

12. FINANCE

The Parish Clerk presented the Parish Council Final Accounts for 2018/19 and advised the meeting that the internal audit had now been completed and no issues had been reported by the auditor. The accounts were approved and adopted and both the Clerk and Councillor Wilson signed off Sections 1 & 2 of the Annual Governance Statement 2018/9.

The Parish Council discussed and agreed to make a contribution to the wish lists of Great Gaddesden School and Gaddesden Row School as it wishes to support the schools within the Parish.

It was agreed unanimously that £3,000 be donated to Great Gaddesden School as it is the larger of the two schools. It was agreed unanimously that £2,000 be donated to Gaddesden Row School. The Parish Clerk to arrange.

Monies Received

Bank Interest April 2019	£ 6.41
Allotment Rents Gaddesden Row/Great Gaddesden	£ 144.00
Annual Precept from Dacorum Borough Council	£14600.00
Oakman Inns Donation to Defibrillators	£300.00
Allotment rents	£68.63

Payment of Invoices

Affinity for Business - Great Gaddesden allotments water bill	£ 269.72
HAPTC annual subscription 1/4/19-31/3/20	£ 521.10
Clerk's Salary April	£ 624.00
Clerk's Administrative Costs	£ 10.00
Clerk's Salary – May	£ 624.00
Haines Watts - annual accounts audit	£ 240.00
HAPTC councillor training - J Lowrie	£ 70.00
Thomas Thompson - tree works Gaddesden Row Allotments	£ 350.00

Mandy Kirk Good - handover training accounts to Clerk	£ 60.00
A. Nudd overtime for April and mobile phone expenses	£ 202.00
Gaddesden Row JMI School - Parish Council Donation	£ 2000.00
Great Gaddesden School - Parish Council Donation	£ 3000.00

13. DEFIBRILLATORS

The Defibrillator Awareness and CPR Training session held in May at Gaddesden Row Village Hall was well attended. The Parish Council will consider making this an annual session.

A request has been made that a defibrillator be installed at Great Gaddesden Village Hall. The Parish Council decided to arrange for signage within the hall showing the address and location of the three defibrillators throughout the Parish.

The Parish Council had received a donation of £300 from Oakman Inns towards the cost of the defibrillators.

14. ALLOTMENTS

The Parish Clerk confirmed that quotes are being sought for a grab lorry to remove the rubbish and a lorry to transport manure to the site.

A sign will be put on the noticeboard regarding rubbish.

The Parish Clerk to arrange a date to map out the allotments at Great Gaddesden and Gaddesden Row.

15. LUTON AIRPORT EXPANSION PLANS

There were no reports this month.

16. DATE OF NEXT MEETING

The next Parish Meeting is scheduled to take place at Gaddesden Row Village Hall at 8.00 pm on Monday, 17th June 2019.

The meeting closed at 10.05 pm.